

CHELAN COUNTY COMMISSIONERS MEETING MINUTES

Meeting Dates & Time:

Monday, June 22, 2026 – 9:00 A.M

Tuesday, June 23, 2026 – 9:30 A.M.

Location: Chelan County Administration Building, 400 Douglas St. Wenatchee, WA 98801

Monday, June 22, 2026

9:00:51A.M.

Call to Order

Meeting was called to order by Chairman Smith.

Attendance

Present: Chairman Smith, Commissioner Overbay, Commissioner Hawkins County Administrator Cathy Mulhall, Deputy Clerk of the Board Ana Arroyo and Clerk of the Board Anabel Torres.

The Pledge of Allegiance was recited

09:02:06 A.M. Public Comment Period

Chairman Smith opened the public comment period. Public Comment was received from:

1. Tammy Donahaugh
2. Sharon Seal

The public comment period was closed.

9:17:51 A.M. Consent Agenda

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the Consent Agenda as presented. Motion carried unanimously.

**Due to technical issues affecting recording equipment, no audio recording was available for this meeting.*

1. Approval of Minutes
2. Vouchers
3. Payroll Changes:
 - a) Stewart Smith, Prosecuting Attorney – Step Increase
 - b) Laura Brown, Prosecuting Attorney – Promotion
 - c) Cindy Dietz, Prosecuting Attorney – Retirement
 - d) Erin McKay, Natural Resources – Step Increase
 - e) Adam Pfleeger, Noxious Weeds – Step Increase
 - f) Jenna Medlar, Noxious Weeds – Step Increase
 - g) Michael Mattix, Facilities Maintenance – Resignation

9:18:12 A.M. Board Discussion

9:29:47 A.M. Executive Session RE: Pending Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The executive session was extended by 6 minutes; the public was notified

9:45:59 A.M. The Board returned to regular session; no action was taken

9:46:16 A.M. Recessed

9:51:38 A.M. The Board returned to regular session

9:53:08 A.M. County Administrator Cathy Mulhall

9:53:26 A.M. Executive Session RE: Potential Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 15 minutes. -Public Notified

10:19:43 A.M. The Board returned to Regular Session; No action was taken

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Continue Discussion:

1. Executive Session: Re Potential Litigation
2. Administrative Update

10:25:46 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Resolution Re: Appointment of Brandt Cappell to serve as Acting Official over the Chelan County Auditor's Office
2. Avidex 360 Service Agreement SA#100240205B
3. Letter of Response to Teamsters Local 760 RE: Step 3 Termination Grievance
4. Aging & Adult Care Nomination of Kerianne Pittman as Designated Crisis Responder
5. Aging & Adult Care Nomination of Jesus Mendoza as Designated Crisis Responder
6. SECO Basic Service Operating (BSO) Contract SFY 2027 Contract

10:27:59 A.M. Economic Services Director Ron Cridlebaugh

Discussion:

1. Lefflier Field Presentation – Manson Parks and Recreation
2. Executive Session: Real Estate
3. Department Update

11:02:33 A.M. Bid Closing

11:04:36 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. LTAC Appointment – Calen Williams
2. Notice of Public Hearing – Code Amendments to 6.28 and 6.30

11:06:04 A.M. Executive Session RE: Real Estate

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 2-minute Executive Session pursuant to RCW 42.30.110(1)(b), for the purpose of discussing acquisition or lease of real property.

11:08:48 A.M. The board returned to regular session; no action was taken

11:09:02 A.M. Walk- on Item – Dis-Enchantments Project – Memo

11:19:46 A.M. Action

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action item as presented. Motion carried unanimously.

1. LTAC Recommendation RE: Use of Reserve Funds for “Dis-Enchantments” Film Project

11:20:54 A.M. Natural Resources Director Mike Kaputa

BID OPENING: Deep Creek Culvert Replacement Project

**No bids were received*

11:22:15 A.M. Executive Session RE: Real Estate

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 2-minute Executive Session pursuant to RCW 42.30.110(1)(b), for the purpose of discussing acquisition or lease of real property.

11:24:54 A.M. The Board returned to regular session; no action was taken

11:28:21 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Smith, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Standard Agreement with Waterfall Engineering, LLC, for Sand Creek Culvert Replacement Project Construction Management Support
2. Amendment No. 1 to Agreement with WA Department of Ecology for Icicle and Peshastin Irrigation Districts Alpine Lakes Dam Safety Improvements
3. Authorization for Professional Services with David Evans and Associates, Inc., for Eagle Creek Fish Passage Improvement Project
4. Consulting Agreement with Cramer Fish Sciences for Chumstick/Dry Creek Project Design
5. Recommendation to Execute Agreement with Ecogrind Site Solutions for Kahler Creek Restoration Project
6. Change Order 1 with Wildfire Home Protection for Upper Wenatchee FRB BPA Transmission Line Machine Thinning Project
7. Change Order 3 with Wildfire Home Protection for Upper Wenatchee FRB Spring 2024 Machine Thinning Project

11:32:12 A.M Recessed

11:36:05 A.M. The board returned to regular Session

11:36:22 A.M. Executive Session RE: Pending Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

11:47:12 A.M. The Board returned to regular Session

11:49:01 A.M. CCRJ Jeff Jones

Discussion:

8. Financial Update

11:59:39 A.M. Recessed

The Board recessed and will reconvene in regular session on Tuesday, June 30, 2026, at 9:30 A.M.

Tuesday, June 23, 2026

9:30:14 A.M. Public Works Director Eric Pierson

9:31:07 A.M. BID OPENING: Beaver Hill Slide Emergency Repairs Project, (CRP 766)

A total of two bids were received as follows:

Bidders

Total Bid

Smith Excavation

\$975,248.50

Hurst Construction

\$789,788.00

9:33:07 A.M. Bid Acceptance

Upon motion and second by Commissioners Overbay and Hawkins, the Commission unanimously approves acceptance of bids as presented, bid to be awarded next week on Public Works Agenda time

Bid documents were referred to Public Works for comprehensive evaluation of the bids to determine compliance with project requirements.

9:34:24 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action item as presented. Motion carried unanimously.

1. Approve Deferred Improvement Agreement with Cheryl J. Mounter

9:38:51 A.M. Executive Session RE: Potential Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 20 minutes. -Public Notified

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10:04:57 A.M. The Board returned to regular session; no action was taken

10:05:28 A.M. Executive Session RE: Pending Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 12 minutes. -Public Notified

10:32:22 A.M. The Board returned to regular session; no action was taken

10:32:33 A.M. Recessed

10:36:50 A.M. The Board returned to regular session

10:36:59 A.M. Community Development Director Deanna Walter

**10:38:04 A.M. Public Hearing Re: Zoning Text Amendment CCC 14.22
Open Space Public Benefit Rating System (ZTA 25-101)**

Chairman Smith opened the public hearing

10:56:47 A.M. Closed Public Hearing

10:56:54 A.M. Action

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action item as presented. Motion carried unanimously.

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1. Resolution 2026-51 RE: Public Hearing Re: Zoning Text Amendment CCC 14.22 Open Space Public Benefit Rating System (ZTA 25-101)

11:02:40 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action item as presented. Motion carried unanimously.

1. Refund – AA 26-135

11:47:18 A.M. Recessed

1:08:41 P.M. The Board returned to regular Session

1:09:34 A.M. Action

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the walked-on action item as presented. Motion carried unanimously.

1. Hiring Freeze exemption – Community Development *Add -On

1:10:48 P.M. UGA Workshop 1 of 4

2:18:24 P.M. Adjourned

The Board of County Commissioners adjourned until Monday, June 29, 2026

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$827,536.17
<i>Other Funds</i>	\$2,694,231.27
<i>Total all Funds</i>	\$3,521,767.44

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